Proposal to Attend CEE’s

56th Annual Financial Literacy and Economic Education Conference

Date:

To:

From:

Re: Proposal to Attend the Council for Economic Education’s 2017 National Conference

Please consider approving my request to attend the [56th Annual Financial Literacy and Economic Education Conference](http://www.councilforeconed.org/events/cee-national-conference/) in Brooklyn, New York Oct 5th-7th.

The Council for Economic Education’s Conference is a nationwide annual gathering of educators including K-12 teachers, college and university professors and Federal Reserve partners. Attending this conference is a worthwhile investment and provides:

* Outstanding networking opportunities - meet with other teachers and learn how they're tackling the challenges of economic and financial literacy education to K–12 students.
* Access to over 100 hands-on [sessions and workshops](http://councilforeconed.org/events/cee-national-conference/2017-conference-schedule/)  including:
* Teach important personal finance and economic concepts in the context of math lessons
* Using the National Standards to connect economics across the curriculum
* Economics in literature - A Common Core Application
* Using technology to bridge concepts across economic curriculum
* Valuable perspective from [expert speakers](http://councilforeconed.org/events/cee-national-conference/2017-conference-speakers/)
* Certificates of completion that can be applied toward PD and CEU requirements.

[Registration](http://www.councilforeconed.org/events/cee-national-conference/register/) is very affordable and includes all program sessions, pre-conference workshops, Awards Dinner and reception, and Teacher's Breakfast and Luncheon.

**The estimated costs for attending CEE’s Annual Conference:**

Registration Fee = $175

Travel/Airfare = $50 - $350

Hotel: (2 nights at $249 + tax) = $578.46

I am requesting immediate approval now so I can take advantage of the [**Special Conference Hotel Rate**](http://councilforeconed.org/events/cee-national-conference/brooklyn-ny-hotel-travel/)**.** (CEE has reserved a block of rooms at The New York Marriott at the Brooklyn Bridge.) The special conference rate is available until September 16.

Thank you for considering this request.

<your name here>